



Handover Notes™

Patent Pending



GOLD
ASSET MANAGEMENT AWARD

Electronic notes are here..
“Reduce risk; streamline communication between employees and most of all save time!”

Site employees working shifts or sharing roles often have the need to provide handover notes. Whilst this can be done with hand written notes, information can be delayed, misread, misplaced or the report does not provide support data e.g. photos.



Objective

Efficient and accurate handover notes system



Challenge

Time-consuming and unreliable manual system



Solution

Handover Notes™

Building on the successful K2 TagMan™ asset verification and DocMan™ work order solutions, Handover Notes™ uses proven tablet technology to provide a safe and efficient solution for the process of sharing important information between teams.

Assigned devices allow users to easily record information as situations occur and then pass on notes along with supporting photographs electronically.

Captured information can be edited prior to handover, as well as emailed to other stakeholders.

Notes and photos created can be periodically synced to a server for back-ups, online viewing and visibility for management.

Reporting also provides visual representation including charts and statistics .

Handover Notes™ can be used on Ex certified iPads suitable for use in Zone 2 areas.

Handover Notes™ Features

- ☑ No data re-entry
- ☑ Add as many notes as required
- ☑ Attach multiple high resolution photos per note
- ☑ Shifts cannot edit each others notes
- ☑ Ability to set shift duration and name e.g. Night/Day
- ☑ Segmentation of information
- ☑ Sync, back-up and reporting of notes
- ☑ Accessible central location for all notes and photos
- ☑ Email notes to other stakeholders
- ☑ Works on iPad or iPad Mini
- ☑ Works with 3G/cellular, wireless or completely offline
- ☑ Available on Ex certified iPads for Zone 2 areas

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Handover Notes™



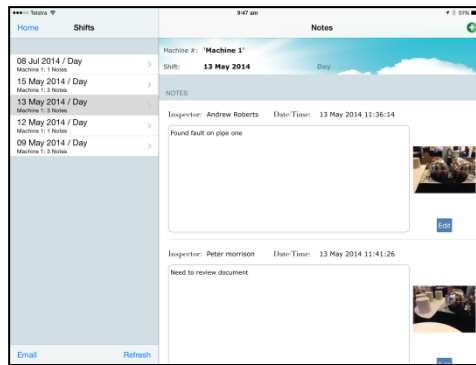
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Handover Notes™ Process

Back up and data storage



Assign device - enter notes, taking multiple photos



View shift information enhanced through charting



Sync notes/photos with server (if required)



Finish shift, handover notes and associated photos and email as required

The Future

- ✓ Delete notes and photo function
- ✓ Searching and filtering of notes
- ✓ Criticality alert
- ✓ Voice memos & Video
- ✓ Android compatibility
- ✓ Built in shift roster information
- ✓ GPS enabled

Potential Applications

- ✓ Shutdown activities
- ✓ Maintenance
- ✓ Day-to-day operations / shift handovers
- ✓ Team-to-team handovers

Contact Us

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